

**OFFICE OF THE DIRECTOR OF AGRICULTURE & FOOD PRODUCTION  
ODISHA, BHUBANESWAR.**

No.2M (06) 18/2013

/ Agril. /Dt.

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***Operational guidelines under State Plan Scheme (Dist.Sector): "Development of  
Agriculture Farms" during 2013-14***

1. In order to strengthen the Agril. farms and enhance the production and productivity of quality seeds, the developmental works viz.(i) Construction of boundary/ fencing(ii) Renovation of existing threshing floor (iii) Construction and repair of Irrigation channel (iv)Repair of Seed Storage Godown (v)Construction of threshing floor (vi)Installation of Electrical sub-station(vii)Installation of Electric Motor for the Seed Processing Plant(viii)Repair of Staff quarters (ix)Creation of Irrigation facilities etc. are required to be taken up under the State Plan scheme,2013-14.
2. The detailed plan and estimate will be prepared by the concerned AAE and the same shall be submitted to the competent authority for technical sanction and administrative approval.
3. The funds would be placed with the concerned Executive Engineer (Agril.) Zones.
4. The work shall be executed by the EE(Agril.) zones utilizing the services of AAEs of concerned District.
5. The work shall be completed by 28.02.2014 by all means.
6. The work shall be check measured as per codal procedure and the payment shall be made by the EE.(Agril.).
7. MPR indicating the physical and financial progress shall be submitted by 7<sup>th</sup> day of succeeding month to the Directorate.
8. UC shall be submitted in 7A format to the DA & FP, Odisha.
9. The work within the estimated cost of Rs.5.00 lakh will be executed departmentally,works having estimated cost of Rs.5.00 to 10.00 lakh will be

executed by local tender and estimated works of more than 10.00 lakh will be finalized through e-tender process

10. Diversion of funds can be made with the approval of Directorate with sufficient reasons.
11. Executive Engineers should ensure timely execution of work without disturbing the day-to-day activities of the Farms.